

Court File No. CV-25-00000750-0000

**ONTARIO
SUPERIOR COURT OF JUSTICE**

B E T W E E N:

THE REGIONAL MUNICIPALITY OF WATERLOO

Applicant

and

PERSONS UNKNOWN AND TO BE ASCERTAINED

Respondents

APPLICATION UNDER Rule 14.05 of the *Rules of Civil Procedure*

**APPLICANT'S SUPPLEMENTARY BRIEF OF ANSWERS TO
UNDERTAKINGS**

(Application Hearing, returnable April 16, 17, and 20, 2026)

April 1, 2026

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TAB 1

Court File No. CV-25-00000750-0000

**ONTARIO
SUPERIOR COURT OF JUSTICE**

B E T W E E N:

THE REGIONAL MUNICIPALITY OF WATERLOO

Applicant

and

PERSONS UNKNOWN AND TO BE ASCERTAINED

Respondents

**Undertakings, Under Advisements and Refusals
from the Cross- Examination of Doug Spooner on
his Affidavit dated June 6, 2025 held on March 6, 2026**

Undertakings given by Doug Spooner:

No.	Pg No./ Ln No.	Type	Question/Undertaking	Answer
U1	8/4	Undertaking	To advise if there are Minutes from project meetings between the Region and Metrolinx relating to the KCTH since December 1, 2024	Meeting minutes exist for these project meetings.
U2	11/13	Undertaking	To provide the emails identified at Q29 and Q32 with the project sponsor regarding the tender process and possession date of 100 Victoria.	Please see the emails attached to this undertakings chart as Appendix “A”. The redactions made are to remove privileged information.
U3	40/2	Undertaking	To advise whether the grade separation agreement	The Region has signed the agreement, and it has been sent by

No.	Pg No./ Ln No.	Type	Question/Undertaking	Answer
			being referenced in Staff Report EES-FFM-25-02 has been signed or what the status is of the agreement.	the Region to Metrolinx for Metrolinx's signature.

Under Advisements given by Doug Spooner:

No.	Pg No./ Ln No.	Type	Question/Undertaking	Answer
UA1	8/15	Under Advisement	If there are Minutes from project meetings between the Region and Metrolinx relating to the KCTH since December 1, 2024, to produce those minutes.	Meeting minutes exist for these project meetings. The Region is waiting for confirmation from Metrolinx as to whether these meeting minutes can be produced. <u>Updated March 31, 2026: Please see the documents attached as Appendix "E", which are the reports that exist from December 2024 to the present. These meeting minutes contain significant technical, design and commercially sensitive information. As such, redactions have been made remove commercially sensitive information that cannot be made public.</u>
UA2	9/17	Under Advisement	To provide copies of emails between Doug Spooner and the project sponsor at Metrolinx that discuss timing of the KCTH project from December 1, 2024 to present.	Please see the emails attached to this undertakings chart as Appendix "B". The redactions made are to remove privileged or commercially sensitive information.
UA3	16/2	Under Advisement	To provide copies of the quarterly status reports that are referenced in the Transfer Payment Agreement (at page 105 of the Spooner Affidavit, in the exhibits) from	The Region is waiting for confirmation from the Ministry of Transportation as to whether these quarterly status reports can be produced.

No.	Pg No./ Ln No.	Type	Question/Undertaking	Answer
			December 2024 to present.	<u>Updated March 31, 2026: Please see the documents attached as Appendix “C”, which are the reports that exist from December 2024 to the present. The redactions made are to remove commercially sensitive and/or privileged information that cannot be made public.</u>
UA4	16/18	Under Advisement	To provide copies of the annual progress report that are referenced at C2-2 in the Transfer Payment Agreement (at page 105 of the Spooner Affidavit, in the exhibits).	The Region is waiting for confirmation from the Ministry of Transportation as to whether these annual progress reports can be produced. The Region notes that this request was not circumscribed by dates. If it receives approval from the MTO to do so, the Region will produce documents that exist from December 2024 to the present. <u>Updated March 31, 2026: Please see the document attached as Appendix “D”, which is the report that exists from December 2024 to the present. The redactions made are to remove commercially sensitive and/or privileged information that cannot be made public.</u>
UA5	24/1	Under Advisement	To provide the percentage of the design that has been provided to the Region by Metrolinx, and confirm what percentage the design is at.	The Region understands that Metrolinx issued their tender on Wednesday, March 25, 2026, and this timing is in compliance with Metrolinx’s overall timelines. This represents 100% design (the step is called “Issued for Tender”). <u>Updated March 31, 2026 in response to a follow up question from Respondents’ counsel: The Region has made inquiries with Metrolinx, who advised that the tender was posted on the Merx platform on March 25, 2026. However, the tender is an invitation-</u>

No.	Pg No./ Ln No.	Type	Question/Undertaking	Answer
				<u>only tender. As such, only proponents who were previously invited to bid on the tender and pre-qualified in respect of it have access to the posting. The Region is not in possession of the tender documents.</u>
UA6	31/12	Under Advisement	To advise whether the approval from the Indigenous consultation has been received for the project.	This question is vague. The Respondents have not specified the level or category of “Indigenous consultation” that they are inquiring about, nor the basis for alleging what “approval” is required. Nevertheless, the Region can advise that the federal requirements of the Investing in Canada Infrastructure Program in this regard have been fully met. The requirements of the provincial Transfer Payment Agreement in this regard are in progress.
UA7	34/1	Under Advisement	To make inquiries about whether Metrolinx requires the City of Kitchener site plan approval and what the status of the approval is.	To the best of the Region’s knowledge, this is not required by Metrolinx.
UA8	40/8	Under Advisement	To advise what lease agreements are being contemplated in Staff Report EES-FFM-25-02 and what the status is of those lease agreements are.	Lease agreements for various parcels around the site to enable the Works are in process. The Region does not anticipate any of the lease agreements constituting an impediment to the Project.
UA9	49/21	Under Advisement	To make inquiries at Metrolinx to find out how long they anticipate the tendering process to take for this project.	Metrolinx has advised that the tender will be at market for approximately 8 weeks.
UA10	51/5	Under Advisement	To provide an estimate of when the Ministry of Environment approvals are expected to be in place.	This question is vague. To the best of the Region’s knowledge, there is only one permit required, and no timelines have been provided by the Ministry of the Environment. The Region does not anticipate any of the requisite approvals constituting an impediment to the Project.

No.	Pg No./ Ln No.	Type	Question/Undertaking	Answer

THE REGIONAL MUNICIPALITY OF WATERLOO
Applicant

-and-

Court File No. CV-25-00000750-0000
PERSONS UNKNOWN AND TO BE ASCERTAINED
Respondents

**ONTARIO
SUPERIOR COURT OF JUSTICE**

PROCEEDING COMMENCED AT
WATERLOO REGION

**UNDERTAKINGS, UNDER ADVISEMENTS AND
REFUSALS FROM THE CROSS- EXAMINATION OF DOUG
SPOONER ON HIS AFFIDAVIT DATED JUNE 6, 2025
HELD ON MARCH 6, 2026**

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TAB 1A

Kitchener Central Transit Hub (KCTH) – Phase 1 Project

Quarterly Project Status Report

[Q4 January 2025 to March 2025]

1. Executive Summary

a. Project Overview

The Kitchener Central Transit Hub (KCTH) site is planned to be a landmark development and train station connecting the Region to the Toronto-Waterloo Region Innovation Corridor. It will be a focal point for higher order transit service in Waterloo Region, connecting passengers seamlessly through the co-location of ION LRT, GO Transit (rail and bus service), VIA rail service, intercity bus and GRT. The Transit Hub is also expected to generate ION ridership as an anchor development along the Central Transit Corridor (CTC) with transit station functions integrated with a privately developed mixed-use destination.

b. Project Scope (per TPA Amending Agreement #1)

For the purposes of the Agreement, the Phase 1 Project includes the following:

- 1) The extension of the storm sewer from the rail corridor to Victoria St N.;
- 2) Modifications to the Rumpel Felt building to mitigate restrictions on bus movement;
- 3) Replacement/realignment of access road behind Rumpel Felt building as an extension of bus loops; and
- 4) The construction of:
 - a) an IT Equipment Room required for appropriate coverage of communications tools and surveillance cameras throughout the site,
 - b) bus loop with bays to service Metrolinx, GRT and busses,
 - c) passenger Pick-up and Drop-off (PUDO) facilities,
 - d) on-site and off-site parking spaces,
 - e) accessible pedestrian connections,
 - f) a multi-use trail bridge over King Street; and
- 5) Fit-up of bus shelters and bike storage.

2. Construction Update/Progress Update

Note: this section should include only work completed during the reporting period for Phase 1 of the KCTH Project.

a. Status of project implementation

Project is in the design phase. Phase 1 elements are designed to the 95% level with some reduction in scope for site elements that overlap with Phase 2 (i.e. bus loop, PPUDO, site services). No construction has taken place to date.

b. Construction photos

Project is in the design phase. No construction has taken place to date.

c. Procurement Update

Prequalification of the Construction Manager has been completed and final applicants include

d. Property acquisition

Not applicable

e. Environmental considerations

Continued management of the site, 50 Victoria St. North is maintained according to the Certificate of Property Use registered with the Ministry of Environment.

3. Risk Management and Mitigation

a. Areas of concern

Current KCTH Project Risks		
Risk	Risk Level (High/Medium/Low)	Mitigation Strategy
Encampment located at 100 Victoria St. North	Medium	Region is seeking a solution with their legal counsel to clear this site.
Managing timelines between Metrolinx and Region contractors	Medium	Region is utilizing the expertise of a construction manager to find ways of completing work in the most efficient manner. Coordination efforts with Metrolinx will be ongoing to mitigate conflicts.
Inflation and tariff impacts on material costs.	Medium	

Constructability between the interface shared by Metrolinx and the Region infrastructure	Low	
Stormwater management design coordination with Metrolinx	Low	
Phase 2 design and construction incorporated into the final deliverable may impact Substantial Completion	Low	

4. Schedule Management

a. Project Status

Forecasted Construction Start Date:	July 2025	Forecasted Construction End Date:	March 2030
Actual Construction Start Date:	TBD	Actual Construction End Date:	TBD
Estimated Percentage Project Completion:	15%		

b. Forecasted schedule for Phase 1

Month/Year	Works Scheduled and Milestones Anticipated	Responsible Party (ROW or Metrolinx)
April 2025	Region procures a new design team to deliver Phase 1 and Phase 2 work in one construction package	ROW
May 2025	Region procures Construction Manager for Phase 1 and 2 works	ROW
July 2025	Region demolishes Rumpel Felt non-heritage components. Metrolinx tenders construction package	ROW Metrolinx

Document Number: 4966132

August to September 2025	Site Plan Approval application	ROW
October 2025	Region Early Works (Utility modifications)	ROW
November 2025	Metrolinx commences early works construction (third party utilities. Metrolinx awards construction contract.	Metrolinx
February 2026	Metrolinx commences construction.	Metrolinx
March 2026	Building Permit application	ROW
November 2026	Region construction commences	ROW
July 2029	Substantial Completion (to be agreed upon with Metrolinx)	ROW/Metrolinx
March 2030	Final Completion	ROW/Metrolinx

5. Communications

a. Overview

The KCTH Community Relations team is made up of Regional staff and a Metrolinx Communications team. This team is responsible for developing and implementing the communications strategy.

b. Summary of communication

The KCTH Community Relations team met with the Breithaupt neighbourhood group to hear their primary concerns and provide contacts when future question arise.

On December 3rd, 2024, the project team issued an update report to council. The council presentation and report are available on the Region's website.

During the reporting period the project team did not meet with the media. Once Federal Communication of the approved funding agreement for Phase 2 is announced, the Region will look to coordinate additional communications on collaboration with Metrolinx on the project deliverables.

c. Upcoming TPA Deliverables

The Region is continuing to listen to public inquiries on the project via the Engage Page and public forums. Acknowledging that there has been minimal engagement recently with the

Document Number: 4966132

Aboriginal Community, the Region did communicate with the appropriate communities in 2013 once the EA was completed. Metrolinx has also since provided further details of the project in 2021. The Region would be pleased to provide awareness of the status of the project to these groups once the Federal funding communication has been fulfilled.

The Region of Waterloo's project manager will be presenting to the Active Transportation Advisory Committee (ATAC) May 20, 2025. The Region of Waterloo hopes to reiterate the focus of the hub and encourage continued excitement amongst public entities on the delivery of KCTH.

6. Financial Administration

b. Financial Forecast

Table 1: Project Cost Forecast

Table 2: Claims Forecast

c. Total Project Cost



Kitchener Central Transit Hub (KCTH) – Phase 1 Project

Quarterly Project Status Report

[Q1 April 2025 to June 2025]

1. Executive Summary

a. Project Overview

The Kitchener Central Transit Hub (KCTH) site is planned to be a landmark development and train station connecting the Region to the Toronto-Waterloo Region Innovation Corridor. It will be a focal point for higher order transit service in Waterloo Region, connecting passengers seamlessly through the co-location of ION LRT, GO Transit (rail and bus service), VIA rail service, intercity bus and GRT. The Transit Hub is also expected to generate ION ridership as an anchor development along the Central Transit Corridor (CTC) with transit station functions integrated with a privately developed mixed-use destination.

b. Project Scope (per TPA Amending Agreement #1)

For the purposes of the Agreement, the Phase 1 Project includes the following:

- 1) The extension of the storm sewer from the rail corridor to Victoria St N.;
- 2) Modifications to the Rumpel Felt building to mitigate restrictions on bus movement;
- 3) Replacement/realignment of access road behind Rumpel Felt building as an extension of bus loops; and
- 4) The construction of:
 - a) an IT Equipment Room required for appropriate coverage of communications tools and surveillance cameras throughout the site,
 - b) bus loop with bays to service Metrolinx, GRT and busses,
 - c) passenger Pick-up and Drop-off (PUDO) facilities,
 - d) on-site and off-site parking spaces,
 - e) accessible pedestrian connections,
 - f) a multi-use trail bridge over King Street; and
- 5) Fit-up of bus shelters and bike storage.

2. Construction Update/Progress Update

Note: this section should include only work completed during the reporting period for Phase 1 of the KCTH Project.

a. Status of project implementation

Project is in the design phase. Phase 1 elements are designed to the 95% level with some reduction in scope for site elements that overlap with Phase 2 (i.e. bus loop, PPUDO, site

Document Number: 5070019

services). No construction has taken place to date. The Rumpel Felt demolition contractor will be procured by end of October at which time we will look for initiation of this project immediately.

b. Construction photos

Project is in the design phase. No construction has taken place to date.

c. Procurement Update

Prequalification of the Construction Manager has been completed and final applicants include

The Construction Manager for

Preconstruction Services is underway and intended to be awarded by October 7th, 2025.

d. Property acquisition

Not applicable

e. Environmental considerations

Continued management of the site, 50 Victoria St. North is maintained according to the Certificate of Property Use registered with the Ministry of Environment.

3. Risk Management and Mitigation

a. Areas of concern

Current KCTH Project Risks		
Risk	Risk Level (High/Medium/Low)	Mitigation Strategy
Encampment located at 100 Victoria St. North	Medium	Region is seeking a solution with their legal counsel to clear this site.
Managing timelines between Metrolinx and Region contractors	Medium	Region is utilizing the expertise of a construction manager to find ways of completing work in the most efficient manner. Coordination efforts with Metrolinx will be ongoing to mitigate conflicts.
Inflation and tariff impacts on material costs.	Medium	

Constructability between the interface shared by Metrolinx and the Region infrastructure	Low	
Stormwater management design coordination with Metrolinx	Low	
Phase 2 design and construction incorporated into the final deliverable may impact Substantial Completion	Low	

4. Schedule Management

a. Project Status

Forecasted Construction Start Date:	October 2025	Forecasted Construction End Date:	August 2030
Actual Construction Start Date:	TBD	Actual Construction End Date:	TBD
Estimated Percentage Project Completion:		15%	

b. Forecasted schedule for Phase 1

Month/Year	Works Scheduled and Milestones Anticipated	Responsible Party (ROW or Metrolinx)
September 2025	30% Schematic Design	ROW
October 2025	Region procures Construction Manager for Phase 1 and 2 works	ROW

October 2025	Region demolishes Rumpel Felt non-heritage components.	ROW
September to December 2025	Site Plan Approval application	ROW
January 2026	Region Early Works (Utility modifications)	ROW
November 2025	Metrolinx commences early works construction (third party utilities).	Metrolinx
June 2026	Metrolinx commences construction.	Metrolinx
April 2026	Building Permit application	ROW
February 2028	Region construction commences	ROW
August 2030	Substantial Completion (to be agreed upon with Metrolinx)	ROW/Metrolinx
November 2030	Final Completion	ROW/Metrolinx

5. Communications

a. Overview

The KCTH Community Relations team is made up of Regional staff and a Metrolinx Communications team. This team is responsible for developing and implementing the communications strategy.

b. Summary of communication

As part of the Rumpel Demolition Partial Demolition, the Region provided a brief update to City of Kitchener Heritage Committee May 6, 2025. This presentation followed with unanimous approval for the demolition project to proceed in support of the redevelopment of this area.

The Region has engaged the Mississaugas of the Credit First Nation consultation manager and assistant to provide feedback on the development plans for KCTH. In August, the Mississaugas of the Credit First Nation received communication from the Region's Project Lead notifying them of the Region's intent to progress the KCTH project. The Region will remain open to concerns and comments from the indigenous community.

The Region provided an update to the Active Transportation Advisory Committee members on May 20th ,2025. Committee members were given an opportunity to provide feedback on Document Number: 5070019

cycling infrastructure of which they noted their request for secure bike storage. The Region's design team has incorporated this element into the project and will continue to provide feedback to the Committee at appropriate intervals.

The Region presented to the Public Art Advisory Committee July 21, 2025, providing them with an update on the facility and pedestrian plaza with hopes of identifying the preferred location for public art. The Region's Public Art and Cultural Specialists will be advancing a call for artists in 2026 with the feedback from the committee members.

During the reporting period the project team did not meet with the media. Once Federal Communication of the approved funding agreement for Phase 2 is announced, the Region will look to coordinate additional communications on collaboration with Metrolinx on the project deliverables.

c. Upcoming TPA Deliverables

The Region is continuing to listen to public inquiries on the project via the Engage Page and public forums. Acknowledging that there has been minimal engagement recently with the Aboriginal Community, the Region did communicate with the appropriate communities in 2013 once the EA was completed. Metrolinx has also since provided further details of the project in 2021. The Region has engaged the Mississaugas of the Credit First Nation consultation manager and assistant to provide feedback on the development plans for KCTH. In August 2025, the Mississaugas of the Credit First Nation received communication from the Region's Project Lead notifying them of the Region's intent to progress the KCTH project. The Region will remain open to concerns and comments from the indigenous community.

On October 7th, 2025, the project team is anticipating providing an update report to council.

6. Financial Administration

b. Financial Forecast

Table 1: Project Cost Forecast

Table 2: Claims Forecast

c. Total Project Cost



Kitchener Central Transit Hub (KCTH) – Phase 1 Project

Quarterly Project Status Report

[Q2 July 2025 to September 2025]

1. Executive Summary

a. Project Overview

The Kitchener Central Transit Hub (KCTH) site is planned to be a landmark development and train station connecting the Region to the Toronto-Waterloo Region Innovation Corridor. It will be a focal point for higher order transit service in Waterloo Region, connecting passengers seamlessly through the co-location of ION LRT, GO Transit (rail and bus service), VIA rail service, intercity bus and GRT. The Transit Hub is also expected to generate ION ridership as an anchor development along the Central Transit Corridor (CTC) with transit station functions integrated with a privately developed mixed-use destination.

b. Project Scope (per TPA Amending Agreement #1)

For the purposes of the Agreement, the Phase 1 Project includes the following:

- 1) The extension of the storm sewer from the rail corridor to Victoria St N.;
- 2) Modifications to the Rumpel Felt building to mitigate restrictions on bus movement;
- 3) Replacement/realignment of access road behind Rumpel Felt building as an extension of bus loops; and
- 4) The construction of:
 - a) an IT Equipment Room required for appropriate coverage of communications tools and surveillance cameras throughout the site,
 - b) bus loop with bays to service Metrolinx, GRT and busses,
 - c) passenger Pick-up and Drop-off (PU DO) facilities,
 - d) on-site and off-site parking spaces,
 - e) accessible pedestrian connections,
 - f) a multi-use trail bridge over King Street; and
- 5) Fit-up of bus shelters and bike storage.

2. Construction Update/Progress Update

Note: this section should include only work completed during the reporting period for Phase 1 of the KCTH Project.

a. Status of project implementation

Project is in the design phase. Phase 1 elements are designed to the 95% level with some reduction in scope for site elements that overlap with Phase 2 (i.e. bus loop, PPUDO, site

Document Number: 5119744

services). No construction has taken place to date. The Rumpel Felt demolition contractor will be procured by end of December 2025 at which time we will look for kickoff of this project immediately.

b. Construction photos

Project is in the design phase. No construction has taken place to date.

c. Procurement Update

Region is undergoing appropriate approvals to award the Preconstruction Services contract to

Region has procured to provide a Class C cost estimate for the full project deliverables (Phase 1 and 2 elements).

d. Property acquisition

Not applicable

e. Environmental considerations

Management of the site, 50 Victoria St. North, is maintained according to the Certificate of Property Use registered with the Ministry of Environment.

Demolition of the Rumpel Felt chimney requires a SARA permit from MECP due to the recent sightings of chimney swifts in the structure. The Region has requested the permit and intends to demolish the chimney this winter while the birds have migrated out of the Region.

3. Risk Management and Mitigation

a. Areas of concern

Current KCTH Project Risks		
Risk	Risk Level (High/Medium/Low)	Mitigation Strategy
Encampment located at 100 Victoria St. North	Medium	Region is seeking a solution with their legal counsel to clear this site.
Managing timelines between Metrolinx and Region contractors	Medium	Region is utilizing the expertise of a construction manager to find ways of completing work in the most efficient manner. Coordination efforts with Metrolinx will be ongoing to mitigate conflicts.

Inflation and tariff impacts on material costs.	Medium	
Constructability between the interface shared by Metrolinx and the Region infrastructure	Low	
Stormwater management design coordination with City of Kitchener	Low	
SARA permit requirements	Low	
Phase 2 design and construction incorporated into the final deliverable may impact Substantial Completion	Low	

4. Schedule Management

a. Project Status

Forecasted Construction Start Date:	February 2025	Forecasted Construction End Date:	August 2030
Actual Construction Start Date:	TBD	Actual Construction End Date:	TBD
Estimated Percentage Project Completion:	15%		

b. Forecasted schedule for Phase 1

Month/Year	Works Scheduled and Milestones Anticipated	Responsible Party (ROW or Metrolinx)
September 2025	30% Schematic Design	ROW
November 2025	Region procures Construction Manager for Phase 1 and 2 works	ROW
	Metrolinx commences early works construction (third party utilities).	Metrolinx
December – March 2025	Region Site Plan Approval application	ROW
February 2026	Region demolishes Rumpel Felt non-heritage components.	ROW
March – September 2026	Region Building Permit application	ROW
April 2026	Building Permit application	ROW
May 2026	Region Early Works (ENOVA modifications)	ROW
June 2026	Metrolinx awards contract.	Metrolinx
February 2028	Region construction commences	ROW
August 2030	Substantial Completion (to be agreed upon with Metrolinx)	ROW/Metrolinx
November 2030	Final Completion	ROW/Metrolinx

5. Communications

a. Overview

The KCTH Community Relations team is made up of Regional staff and a Metrolinx Communications team. This team is responsible for developing and implementing the communications strategy.

b. Summary of communication

As part of the Public Art component of the development, the Region provided a brief update to the Public Art Advisory Committee July 21, 2025.

The Region has engaged the Mississaugas of the Credit First Nation consultation manager and assistant to provide feedback on the development plans for KCTH. In August, the Mississaugas of the Credit First Nation received communication from the Region's Project Lead notifying

Document Number: 5119744

them of the Region's intent to progress the KCTH project. The Region followed up on the inquiry in October and received feedback that MCFN DOCA would like to receive the Archaeological and Environment Reports related to the project. The Region subsequently provided this information to the consultation coordinator and will wait for any further inquiries. The Region will also present an overview of the project to Six Nations of the Grand River Consultation meeting in November 2025. The Region continues to remain open to concerns and comments from the indigenous community.

The Region provided an update report to council on October 7th, 2025.

During the reporting period the project team did not meet with the media. Once Federal Communication of the approved funding agreement for Phase 2 is announced, the Region will look to coordinate additional communications collaborating with Metrolinx on the project deliverables.

c. Upcoming TPA Deliverables

The Region is continuing to listen to public inquiries on the project via the Engage Page and public forums. Once Federal Communication of the approved funding agreement for Phase 2 is announced, the Region will look to coordinate additional communications collaborating with Metrolinx on the project deliverables.

The Communication Plan for 2025 which encompasses both Phase 1 and 2 scope has been submitted to MTO.

6. Financial Administration

b. Financial Forecast

Table 1: Project Cost Forecast

Table 2: Claims Forecast

c. Total Project Cost

Kitchener Central Transit Hub (KCTH) – Phase 1 Project

Quarterly Project Status Report

[Q3 October 2025 to December 2025]

1. Executive Summary

a. Project Overview

The Kitchener Central Transit Hub (KCTH) site is planned to be a landmark development and train station connecting the Region to the Toronto-Waterloo Region Innovation Corridor. It will be a focal point for higher order transit service in Waterloo Region, connecting passengers seamlessly through the co-location of ION LRT, GO Transit (rail and bus service), VIA rail service, intercity bus and GRT. The Transit Hub is also expected to generate ION ridership as an anchor development along the Central Transit Corridor (CTC) with transit station functions integrated with a privately developed mixed-use destination.

b. Project Scope (per TPA Amending Agreement #1)

For the purposes of the Agreement, the Phase 1 Project includes the following:

- 1) The extension of the storm sewer from the rail corridor to Victoria St N.;
- 2) Modifications to the Rumpel Felt building to mitigate restrictions on bus movement;
- 3) Replacement/realignment of access road behind Rumpel Felt building as an extension of bus loops; and
- 4) The construction of:
 - a) an IT Equipment Room required for appropriate coverage of communications tools and surveillance cameras throughout the site,
 - b) bus loop with bays to service Metrolinx, GRT and busses,
 - c) passenger Pick-up and Drop-off (PU DO) facilities,
 - d) on-site and off-site parking spaces,
 - e) accessible pedestrian connections,
 - f) a multi-use trail bridge over King Street; and
- 5) Fit-up of bus shelters and bike storage.

2. Construction Update/Progress Update

Note: this section should include only work completed during the reporting period for Phase 1 of the KCTH Project.

a. Status of project implementation

Project is in the design phase. Phase 1 elements are designed to the 95% level with some reduction in scope for site elements that overlap with Phase 2 (i.e. bus loop, PPUDO, site

Document Number: 5242241

services). No construction has taken place to date. The Rumpel Felt demolition has been postponed until a new chimney can be constructed. Work is underway to determine an appropriate location for the chimney.

b. Construction photos

Project is in the design phase. No construction has taken place to date.

c. Procurement Update

onboarded to fulfill the Preconstruction Services for KCTH.

d. Property acquisition

Not applicable

e. Environmental considerations

Management of the site, 50 Victoria St. North, is maintained according to the Certificate of Property Use registered with the Ministry of Environment.

Demolition of the Rumpel Felt chimney requires a SARA permit from MECP due to the recent sightings of chimney swifts in the structure. The Region must construct a replica chimney prior to a permit being issued by MECP.

3. Risk Management and Mitigation

a. Areas of concern

Current KCTH Project Risks		
Risk	Risk Level (High/Medium/Low)	Mitigation Strategy
Encampment located at 100 Victoria St. North	Medium	Region is seeking a solution with their legal counsel to clear this site.
Managing timelines between Metrolinx and Region contractors	Medium	Region is utilizing the expertise of a construction manager to find ways of completing work in the most efficient manner. Coordination efforts with Metrolinx will be ongoing to mitigate conflicts.
Inflation and tariff impacts on material costs.	Low	

Document Number: 5242241

Constructability between the interface shared by Metrolinx and the Region infrastructure	Low	
Stormwater management design coordination with City of Kitchener	Low	
SARA permit requirements	Low	
Phase 2 design and construction incorporated into the final deliverable may impact Substantial Completion	Low	

4. Schedule Management

a. Project Status

Forecasted Construction Start Date:	November 2026	Forecasted Construction End Date:	August 2030
Actual Construction Start Date:	TBD	Actual Construction End Date:	TBD
Estimated Percentage Project Completion:	15%		

b. Forecasted schedule for Phase 1

Month/Year	Works Scheduled and Milestones Anticipated	Responsible Party (ROW or Metrolinx)
October 2025	Metrolinx commences early works construction (third party utilities).	Metrolinx
February 2026	Metrolinx tender in Market	Metrolinx

April 2026	Region Site Plan Approval application and Design reach 60% completion	ROW
September 2026	Region Building Permit application	ROW
May 2026	Region Early Works (ENOVA modifications)	ROW
October 2026	Metrolinx awards contract.	Metrolinx
February 2028	Region construction commences	ROW
August 2030	Substantial Completion (to be agreed upon with Metrolinx)	ROW/Metrolinx
December 2030	Final Completion	ROW/Metrolinx

5. Communications

a. Overview

The KCTH Community Relations team is made up of Regional staff and a Metrolinx Communications team. This team is responsible for developing and implementing the communications strategy.

b. Summary of communication

The Region also presented an overview of the project to Six Nations of the Grand River Consultation meeting in November 2025. The Region continues to remain open to concerns and comments from the indigenous community.

The Region provided an update report to council on October 7th, 2025.

During the reporting period the funding partners including the Federal Transportation Minister, MP Tim Louis and MPP Mike Harris made public in an announcement December 17th, 2025 that the project will receive federal and provincial funding to support the development. The Region will now look to coordinate additional communications collaborating with Metrolinx on the project deliverables.

c. Upcoming TPA Deliverables

The Region is continuing to listen to public inquiries on the project via the Engage Page and public forums.

An updated Communication Plan for 2026 will be due in March which encompasses both Phase 1 and 2 scope.

6. Financial Administration

b. Financial Forecast

Table 1: Project Cost Forecast

Table 2: Claims Forecast

c. Total Project Cost

TAB 1B



King Victoria Transit Hub

2024-2025 Annual Report

June 30, 2025

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8. Appendix 8

1. Executive Summary

Since the Provincial funding announcement in June 2016, there has been significant progress on the Kitchener Central Transit Hub (KCTH) project. The Region and its Procurement Advisor (Infrastructure Ontario) assembled an advisor team, which included a Planning and Design advisor, Legal advisor, Fairness monitor, financial advisor, Real Estate advisor, and a cost consultant.

On March 27, 2019, Council approved a phased development approach where the Region will build the transit infrastructure immediately through a conventional procurement as the first phase in the overall project development. The transit infrastructure would be designed and constructed to meet current and future needs while ensuring the maximum flexibility for integration with future private development on the property. Future phases would involve partnerships with private developers to complete the overall project vision for a transit oriented mixed-use development. The process will be guided by a master plan that places emphasis on interconnectivity of spaces and design excellence.

From June 2019 to January 2020, the Region and its advisors developed a range of Master Plan & Conceptual Design options. This process resulted in two proposed design options that were released for stakeholder and public consultation from January to February 2020. Out of these consultations a clear preference was given to situating the building along the rail corridor creating an open public space fronting the King and Victoria Intersection. Regional Council endorsed the preferred design to be progressed further into Design Development. The project team completed 30% Design Development and used this package of drawings for another round of input from the Joint Design Review Panel and the public through virtual meetings held in November and December of 2020. Concurrently, the project team undertook a costing exercise to validate the estimates from early 2020. This information was used to inform scope and budget decisions in January and February of 2021.

Using these estimates the project team and steering committee established a scope of work for the transit hub project at a value of _____ and on February 17th, 2021, Council endorsed the recommended project scope and budget. The amount provided for by the previous agreement with the MTO was _____ : _____ for the Region's scope and _____ for Metrolinx scope, and as a result this report required the project team to secure funding for the budget shortfall before proceeding with the next stage of design and construction drawings. The report also gave direction to the project team to approach the MTO and seek an extension of the current TPA deadlines, as the project will no longer meet the schedule as listed in the TPA.

Despite the Region's funding shortfall, Metrolinx committed to moving forward with the work within the rail corridor including planning to move service from the existing VIA station to the KCTH site once construction was completed. It was critical that the Region's site design move forward in parallel with Metrolinx to ensure site circulation and the intersecting scope items are properly planned and coordinated. On June 30, 2021, Council approved the project team to enter into an agreement with the consulting team to complete limited detailed design services for the site works necessary to align with the Metrolinx rail corridor design. Further, the project team also shifted to a phased delivery approach for this project. The immediate phase would see the funding in this existing TPA used to build the site work required to support a functioning Metrolinx station. The project timeline would be closely tied to the schedule of the off-corridor work being completed by Metrolinx. Once funding is secured, Phase 2 would see the transit hub building and adjacent public plaza constructed. Both phases contain the necessary infrastructure to support a fully operational transit station.

Over the course of July 2022 to June 2023 the design team continued work on Phase 1 elements including the Region's off-corridor scope and the scope intersecting with the Metrolinx on-corridor scope of work. In February 2023, the project team submitted an application and supporting business case to the Investing in Canada Infrastructure Program. The business case incorporated the entire Kitchener Central Transit Hub project and supported the request for funding for Phase 2 of the Kitchener Central Transit Hub project.

In early 2023, Metrolinx halted progress on their design in order to complete a value management exercise to reduce their construction costs. Over the course of this, the Region furthered the progress of the phase 1 design to 90% for both the Region's on-corridor scope and the intersecting scope items along the rail corridor. The Region received approval of their application for funding to the Investing in Canada Infrastructure Program for Phase 2 scope in December 2024. Given the Region has funding commitment for the project to deliver all of the scope elements, they have ended the contract with the design team from Phase 1 and captured the entire project scope under a new competitively procured design team. WZMH Architects will be leading the design and construction support for Kitchener Central that will no longer be a phased approach. Phase 1 elements including the pedestrian bridge, pedestrian ramp, bus loop, pickup and drop off and parking will be integrated into the project. Currently the team is in the functional programming stage with anticipation of this being completed by July 30, 2025.

2. Construction update

During the reporting period the project team ended the design teams contract for Phase 1, procuring a new team to integrate Phase 1 scope elements into the full deliverable for the site. The project design is at functional programming stage with elements like the pedestrian bridge being scrutinized by a third party reviewer to ensure the Region is getting fair value for the long term investment.

The Region of Waterloo continues to meet bi-weekly with Metrolinx to focus on the design of the intersecting scope items including design of the retaining wall, platform, stormwater management and underpass connections.

Through Q4 the project team focused on developing the Memorandum of Understanding (MOU), Grade Separation Agreement and Land Lease agreements between the Region of Waterloo and Metrolinx. The MOU is in the process of being executed by Metrolinx while the other agreements are still in draft form.

The Region intends to onboard a Construction Manager for preconstruction services at the end of July 2025. Once a Construction Manager is onboarded, the Region will have a better understanding of construction phasing, timelines and cost.

Representatives from the Region and MTO met as needed to review the project and progress the MOU and ICIP application throughout the reporting period.

3. Environmental

During the Reporting Period, the Region and its environmental consultant continued the semi-annual cap inspections on the site. There are currently no concerns with the site condition.

The Region has progressed conversation with the MECP regarding Vapour Intrusion Mitigation Controls for the area to be utilized in Phase 2 for the construction of the hub facility. MECP has agreed that once the third tunnel is completed, testing in this area will identify if continuous monitoring is necessary.

4. Risk Management and Mitigation

The Region remains strongly committed to the Transit Hub project and the project goals for an integrated mixed-use transit-oriented development.

The project team will obtain project estimates through the design period to capture inflation and other market influences on the project budget. The following estimates are targeted at different phases in the design,

Schematic Design, July 15, 2025 – Class C

Detailed Design 60% - January 30, 2026 – Class B

Detailed Design 90% - May 1, 2026 – Class A

The Region has highlighted that we are facing some financial challenges in delivering the Phase 1 project with the funding support from the province. Several avenues will be investigated further to understand the most appropriate approach to address this issue, however, with the consolidation of the two phases, the Region expects efficiencies that will assist to align the budgets. Should budget continue to be a concern, the Region will look for additional funding sources, re-evaluating project scope and level of allure in the design and possible absorption of scope into future phases while modifying building design. The Region is committed to delivering the transit hub and will work with the Ministry of Transportation to manage this challenge.

Metrolinx and the Region are delivering designs in parallel with the goal of aligning project schedules and construction completion dates for the respective on and off corridor design packages. Schedule delays to either scope package will have an impact on the delivery and timing for the overall project. The Region is utilizing the expertise of a Construction Manager to find ways of completing the work in the most efficient manner. Coordination efforts with Metrolinx and their contractor will be ongoing once construction commences.

100 Victoria Street is an area that is to be developed as part of the Phase 1 project. Due to an encampment on the site, there is concern that removal of occupants may delay construction. The Region has a concentrated effort to relocate these occupants and is committed to ensuring the site can be utilized once construction is ready to commence.

5. Schedule

Since the incorporation of Phase 2 works into the overall project deliverable, the Region has redeveloped the project's timelines that also align with Metrolinx's current schedule.

The table below summarizes the activity to date and the updated schedule:

Timing	Activity	Input & Approval
April 2025 (complete)	Region procures design team to deliver complete project deliverables (Phase 1&2)	Region of Waterloo CAO approval
May 2025 (complete)	Rumpel Felt Demolition Plan Approval	City of Kitchener Heritage Committee and Council Approval
July 2025	Region Procures Construction Manager (Phase 1 + 2) Region Procures Demolition Contractor for Rumpel Felt (Phase 1)	Region of Waterloo CAO approval Region of Waterloo CAO approval
August 2025	Rumpel Felt Demolition Third party utility work Region completes Pre-consultation with City of Kitchener for Site Plan Approval (Phase 1+2)	Region of Waterloo CAO approval Region of Waterloo Corridor Management City of Kitchener
October 2025	Site Plan and Building Permit	City of Kitchener
March 2026	Metrolinx awards contract Region design at IFC level	Metrolinx authority
August 2027	Region construction to commence	Region representatives
April 2030	Final Completion (Phase 1&2)	Region representatives

6. Communications

The KCTH Community Relations team is made up of Regional staff and Metrolinx's Communication team. This team is responsible for developing and implementing the communications strategy.

During the 2025 reporting period the project team will submit the annual communication plan to the MTO for review. The communication plan will include both Phase 1 and Phase 2 elements given the projects overlap.

In December 2024, the project team provided an update on EngageWR. Once the project information is announced, the Region will look to update the project page to incorporate both phase 1 and 2 deliverables.

During the course of the reporting period, the Region Project Manager presented to the City of Kitchener Heritage Committee as well as the Active Transportation Advisory Committee. Both committees were highly in favour of the project being completed with only minor concerns related to secure bike storage. The project team will engage the Public Art Advisory Committee as well as Grand River Accessibility Advisory Committee in the coming months.

During the reporting period the project team did not meet with the media.

7. Finance and Agreement Administration

8. Appendix

Not applicable within the reporting period.

TAB 1C

MEETING MINUTES

Project Name:	Engineering Services for King-Victoria Transit Hub (KVTH) Project					
Date:	Jan 07, 2024					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #166					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
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	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	Jbiersteker@regionofwaterloo.ca	
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	Ali Pandidan	(AP)	AECOM	(ACL)	Ali.pandidan@aecom.com	
	Richard Bardolet	(AM)	AECOM	(ACL)		

MEETING MINUTES

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Distribution:	Attendees and Project Team					
Minutes Prepared By:	Abdulah Al-Jalaad					

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MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

6.0 Region Progress			
	ROW to provide public consultation dates with MX. MX will share the dates internally and let ROW know regarding this item. ROW provided the dates to MX public consultation team member. ROW to confirm the data to be presented to stakeholders. Beginning of June (Week of June 4, 2024) the public consultation session would take place for Victoria Street Road modification. 2024-04-30-ROW is waiting for final confirmations to provide the slide deck.		

MEETING MINUTES

Item	Discussion/Actions	Responsibility	Status/Deadline
	ROW commissioner had a conversation to make the consultation about the changes that will be made by the project. Next year when the contract is awarded to the GC another public consultation meeting to be held. There is no requirement for MX/ACL to attend the meetings in this regard before tender.		Concluded



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for King-Victoria Transit Hub (KVTH) Project					
Date:	Jan 21, 2024					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #168					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
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	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
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	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	Jbiersteker@regionofwaterloo.ca	
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	Ali Pandidan	(AP)	AECOM	(ACL)	Ali.pandidan@aecom.com	
	Richard Bardolet	(AM)	AECOM	(ACL)		

MEETING MINUTES

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Distribution:	Attendees and Project Team					
Minutes Prepared By:	Ali Al Mashta					

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6.0 Region Progress			
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MEETING MINUTES

Item	Discussion/Actions	Responsibility	Status/Deadline
	meeting to be held. There is no requirement for MX/ACL to attend the meetings in this regard before tender.		



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for King-Victoria Transit Hub (KVTH) Project					
Date:	Feb 18, 2024					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #172					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
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	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
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MEETING MINUTES

	Attendees and Project Team
Minutes Prepared By:	Ali Al Mashta

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MEETING MINUTES

Item	Discussion/Actions	Responsibility	Status/Deadline
	meeting to be held. There is no requirement for MX/ACL to attend the meetings in this regard before tender.		



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for King-Victoria Transit Hub (KVTH) Project					
Date:	March 4, 2024					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #174					
Attendees:	Ilir Angjeli Luciana Mihalciuc	(IA) (LM)	Metrolinx Metrolinx	(MX) (MX)	Ilir.Angjeli@metrolinx.com Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
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	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi Robert Eland Jackie Franklin	(JP) (RE) (JF)	WZMH A49 AECOM	(WZMH) (A49) (ACL)	JLeong-Poi@wzmh.com robert.eland@architecture49.com jackie.franklin@aecom.com	
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	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
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MEETING MINUTES

	Attendees and Project Team
Minutes Prepared By:	Abdulah Al-Jalaad

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MEETING MINUTES

Item	Discussion/Actions	Responsibility	Status/Deadline
	meeting to be held. There is no requirement for MX/ACL to attend the meetings in this regard before tender.		



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for King-Victoria Transit Hub (KVTH) Project					
Date:	March 18, 2024					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #176					
Attendees:	Ilir Angjeli Luciana Mihalciuc	(IA) (LM)	Metrolinx Metrolinx	(MX) (MX)	Ilir.Angjeli@metrolinx.com Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
Distribution:						

MEETING MINUTES

	Attendees and Project Team
Minutes Prepared By:	Abdulah Al-Jalaad

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MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

6.0 Region Progress			
	ROW to provide public consultation dates with MX. MX will share the dates internally and let ROW know regarding this item. ROW provided the dates to MX public consultation team member. ROW to confirm the data to be presented to stakeholders. Beginning of June (Week of June 4, 2024) the public consultation session would take place for Victoria Street Road modification. 2024-04-30-ROW is waiting for final confirmations to provide the slide deck. ROW commissioner had a conversation to make the consultation about the changes that will be made by the project. Next year when the contract is awarded to the GC another public consultation		Concluded

MEETING MINUTES

Item	Discussion/Actions	Responsibility	Status/Deadline
	meeting to be held. There is no requirement for MX/ACL to attend the meetings in this regard before tender.		



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

Project Name:	Engineering Services for King-Victoria Transit Hub (KVTH) Project					
Date:	April 1, 2024					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #178					
Attendees:	Ilir Angjeli Luciana Mihalciuc	(IA) (LM)	Metrolinx Metrolinx	(MX) (MX)	Ilir.Angjeli@metrolinx.com Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
Distribution:						

MEETING MINUTES

	Attendees and Project Team
Minutes Prepared By:	Abdulah Al-Jalaad

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MEETING MINUTES



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6.0 Region Progress			
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MEETING MINUTES

Item	Discussion/Actions	Responsibility	Status/Deadline
	meeting to be held. There is no requirement for MX/ACL to attend the meetings in this regard before tender.		



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for King-Victoria Transit Hub (KVTH) Project					
Date:	April 15, 2024					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #180					
Attendees:	Ilir Angjeli Luciana Mihalciuc	(IA) (LM)	Metrolinx Metrolinx	(MX) (MX)	Ilir.Angjeli@metrolinx.com Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi Robert Eland Jackie Franklin	(JP) (RE) (JF)	WZMH A49 AECOM	(WZMH) (A49) (ACL)	JLeong-Poi@wzmh.com robert.eland@architecture49.com jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
Distribution:						

MEETING MINUTES

	Attendees and Project Team
Minutes Prepared By:	Abdulah Al-Jalaad

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MEETING MINUTES

MEETING MINUTES

6.0 Region Progress			
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MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

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MEETING MINUTES

Project Name:	Engineering Services for Kitchener-Central Transit Hub (KCTH) Project					
Date:	April 29, 2024					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #182					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
	Stephanie Rossi	(SR)	Region of Waterloo	(ROW)		

MEETING MINUTES

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MEETING MINUTES

MEETING MINUTES

6.0 Region Progress	ROW advised that MOU in the process of being signed final execution will be by early June 2025. ROW advised that they will provide a signed copy from their end in couple of weeks.		
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MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for Kitchener-Central Transit Hub (KCTH) Project					
Date:	May 13, 2025					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #186					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
	Stephanie Rossi	(SR)	Region of Waterloo	(ROW)		

MEETING MINUTES

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Minutes Prepared By:	Abdulah Al-Jalaad

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6.0 Region Progress	ROW advised that MOU in the process of being signed final execution will be by early June 2025. ROW advised that they would provide a signed copy from their end in couple of weeks. ROW executed the document and sent it to MX for execution	MX	
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MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for Kitchener-Central Transit Hub (KCTH) Project					
Date:	May 27, 2025					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #186					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
	Stephanie Rossi	(SR)	Region of Waterloo	(ROW)		

MEETING MINUTES

Distribution:	
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Minutes Prepared By:	Abdulah Al-Jalaad

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MEETING MINUTES

MEETING MINUTES

6.0 Region Progress

ROW advised that MOU in the process of being signed final execution will be by early June 2025.
ROW advised that they would provide a signed copy from their end in couple of weeks.

ROW executed the document and sent it to MX for execution

MX



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for Kitchener-Central Transit Hub (KCTH) Project					
Date:	June 10, 2025					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #188					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
	Stephanie Rossi	(SR)	Region of Waterloo	(ROW)	srossi@regionofwaterloo.ca	

MEETING MINUTES

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Minutes Prepared By:	Abdulah Al-Jalaad

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MEETING MINUTES

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6.0 Region Progress	ROW advised that MOU in the process of being signed final execution will be by early June 2025. ROW advised that they would provide a signed copy from their end in couple of weeks. ROW executed the document and sent it to MX for execution. MX updated the team that this MOU is in the final stage.	MX	
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MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for Kitchener-Central Transit Hub (KCTH) Project					
Date:	June 24, 2025					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #190					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al-Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
	Stephanie Rossi	(SR)	Region of Waterloo	(ROW)	srossi@regionofwaterloo.ca	

MEETING MINUTES

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	Attendees and Project Team
Minutes Prepared By:	Abdulah Al-Jalaad

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MEETING MINUTES

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6.0 Region Progress	ROW advised that MOU in the process of being signed final execution will be by early June 2025. ROW advised that they would provide a signed copy from their end in couple of weeks. ROW executed the document and sent it to MX for execution. MX updated the team that this MOU is in the final stage.	MX	
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MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for Kitchener-Central Transit Hub (KCTH) Project					
Date:	July 22, 2025					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #194					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
	Stephanie Rossi	(SR)	Region of Waterloo	(ROW)	srossi@regionofwaterloo.ca	

MEETING MINUTES

Distribution:	
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Minutes Prepared By:	Abdulah Al-Jalaad

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MEETING MINUTES

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6.0 Region Progress	ROW advised that MOU in the process of being signed final execution will be by early June 2025. ROW advised that they would provide a signed copy from their end in couple of weeks. ROW executed the document and sent it to MX for execution. MX updated the team that this MOU is in the final stage.	MX	
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MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for Kitchener-Central Transit Hub (KCTH) Project					
Date:	August 5, 2025					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #196					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
	Ellen McGaghey	(EM)	Region of Waterloo	(ROW)	EMcGaghey@regionofwaterloo.ca	
	Kevin Duong	(KD)	AECOM	(ACL)	Kevin.Duong@aecom.com	
	Ali Al Mashta	(AM)	AECOM	(ACL)	Ali.almashta@aecom.com	
	Abdulah Al Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
	Robert Eland	(RE)	A49	(A49)	robert.eland@architecture49.com	
	Jackie Franklin	(JF)	AECOM	(ACL)	jackie.franklin@aecom.com	
	Kimberly Lane	(KL)	Region of Waterloo	(ROW)	klane@regionofwaterloo.ca	
	Jerry Biersteker	(JB)	Region of Waterloo	(ROW)	jbiersteker@regionofwaterloo.ca	
	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
	Stephanie Rossi	(SR)	Region of Waterloo	(ROW)	srossi@regionofwaterloo.ca	

MEETING MINUTES

Distribution:	
	Attendees and Project Team
Minutes Prepared By:	Abdulah Al-Jalaad

Please advise the author of the meeting minutes of any omissions or errors for correction and redistribution. Otherwise, it is assumed that the contents below are an accurate account of the meeting.



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6.0 Region Progress	ROW advised that MOU in the process of being signed final execution will be by early June 2025. ROW advised that they would provide a signed copy from their end in couple of weeks. ROW executed the document and sent it to MX for execution. MX updated the team that this MOU is in the final stage.	MX	
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MEETING MINUTES



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MEETING MINUTES



MEETING MINUTES

MEETING MINUTES

Project Name:	Engineering Services for Kitchener-Central Transit Hub (KCTH) Project					
Date:	August 22, 2025					
Time	10:00AM to 11:00AM					
Location:	Conference Call - Microsoft Teams					
Project No:	AECOM Project #60646659 Metrolinx Project #105705					
Contract No:	RQQ-2019-NAFD-403					
Regarding:	KVTH Region of Waterloo Design Meeting #198					
Attendees:	Ilir Angjeli	(IA)	Metrolinx	(MX)	Ilir.Angjeli@metrolinx.com	
	Luciana Mihalciuc	(LM)	Metrolinx	(MX)	Luciana.Mihalciuc@metrolinx.com	
	Lidia Tudor	(LT)	Metrolinx	(MX)	Lidia.Tudor@metrolinx.com	
	Birju Bhavsar	(BB)	Metrolinx	(MX)	Birju.Bhavsar@metrolinx.com	
	Christa De Wys	(CW)	Region of Waterloo	(ROW)	CDewys@regionofwaterloo.ca	
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	Abdulah Al Jalaad	(AN)	AECOM	(ACL)	abdulah.aljalaad@aecom.com	
	Jeffery Leong Poi	(JP)	WZMH	(WZMH)	JLeong-Poi@wzmh.com	
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	Randy Provencal	(RP)	AECOM	(ACL)	Randy.provencal@aecom.com	
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MEETING MINUTES

Distribution:	
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MEETING MINUTES



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THE REGIONAL MUNICIPALITY OF WATERLOO
Applicant

-and-

Court File No. CV-25-00000750-0000
PERSONS UNKNOWN AND TO BE ASCERTAINED
Respondents

**ONTARIO
SUPERIOR COURT OF JUSTICE**

PROCEEDING COMMENCED AT
WATERLOO REGION

**APPLICANT'S SUPPLEMENTARY BRIEF OF
ANSWERS TO UNDERTAKINGS**

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